



VOTER DATA AND RECORDS FEE SCHEDULE

Prices subject to change. Section 119.07 Florida Statutes
01/26/2024

Service	Description	Fee
Data Files	<ul style="list-style-type: none"> Countywide CSV File Absentee Voter Subscription (per election) <i>This is a countywide all-inclusive data file that requires sorting by the entity receiving the file.</i> 	No Charge
	<ul style="list-style-type: none"> District-Specific CSV File Absentee Voter Subscription <i>(per election and regardless of number of voters)</i> 	\$75.00
	<ul style="list-style-type: none"> CSV File Election History (1999 to present) 	\$10.00
	<ul style="list-style-type: none"> CSV File Registered Voter Data (regardless of the number of voters) 	\$10.00

The file format for data files is a text file with comma-separated values (CSV). Open using Excel or a compatible database program.

Voter data identifies voters by any of the following categories (or a combination): Name, Residence Address, Mailing Address, Date of Birth, etc. Voter data may be requested for the following: Election History (1999 to present), Households, New Voters, Registered Voters, Petitions, Specific District or Geographical Areas, etc.)

Service	Description	Fee
Copies	<ul style="list-style-type: none"> Basic Copy (each) (letter or legal size sheet) or Two-sided Copy (each) (letter or legal size sheet) 	15c Per basic 20c Per 2-sided
	<ul style="list-style-type: none"> Certified Copy (each page) 	\$1.00

Service	Description	Fee
Research and Public Records Requests	<ul style="list-style-type: none"> Copies – Sorted and Compiled or Unsorted <i>(plus add staff time)</i> 	15c Per basic 20c Per 2-sided
	<ul style="list-style-type: none"> Staff Time (per 30 minute increment/not prorated) 	\$10.00

Please visit our website at WWW.LEE.VOTE for key election-cycle historical, statistical, and demographic information.

A special service charge will be imposed pursuant to section 119.07(4)(d), Florida Statutes if the nature or volume of the requested public records requires extensive use of information technology resources and/or extensive clerical or supervisory assistance by agency personnel and also includes the safeguarding of agency personnel records. This charge will be separate and in addition to actual duplication and material costs.

The Supervisor of Elections will provide a requestor with a written fee estimate and requires an advance payment of 75% (seventy-five percent) of the estimated fee prior to undertaking to produce the requested records. If the requesting party subsequently advises that they will not need the records, the Supervisor of Elections reserves the right to bill for the difference between the deposit and the actual cost of copying public records. The requesting party will not receive a refund for the initial deposit.

Service	Description	Fee
Petition Signature Verification (per signature and paid in advance)	<ul style="list-style-type: none"> Candidate Petitions (cost in accordance with s. 99.097 FS) 	10c (per signature)
	<ul style="list-style-type: none"> Constitutional Amendment Initiative Petitions (cost in accordance with s.100.371 FS) 	95c (per signature)
	<ul style="list-style-type: none"> Other Local Initiative Petitions (cost in accordance with s. 99.097 FS) 	10c (per signature)

Petition-signature verification fees may be prepaid. A shortage of funds in a prepaid signature verification account will result in the postponement of signature verification until the deficit is resolved. Residual funds remaining in a prepaid signature verification account will be reimbursed to the candidate or petition sponsor upon completion of signature verification.

Service	Description	Fee
Miscellaneous	<ul style="list-style-type: none"> Election Law Book – bound hardcopy (each) 	\$10.00
	<ul style="list-style-type: none"> Express Mail (must prepay) 	Actual Cost
	<ul style="list-style-type: none"> Maps (color) (district and precinct) 	\$25.00
	<ul style="list-style-type: none"> Notary Services (non-agency related) 	Up to \$10.00
	<ul style="list-style-type: none"> Postage and Handling Fees (must prepay) 	Actual Cost